

Communication Rubric (Fall 2020)

Criteria	Exceeds Expectations (A/A-)	Matches Expectations (B+/B/B-)	Fair (C+/C/C-)	Needs Improvements (D+/D)	Unacceptable (F)	Score
	(3.33 < Raw <= 4.0)	(2.33 < Raw <= 3.33)	(1.33 < Raw <= 2.33)	(0.67 < Raw <= 1.33)	(0.00 <= Raw <= 0.67)	
<b>Contents (Information)</b> - Preparedness - Accuracy - Completeness	Always accurate, complete, and clear.	Mostly accurate, complete, and clear.	Usually accurate, complete, and clear.	Frequently unclear, inaccurate, and/or incomplete.	Unclear, inaccurate, and/or incomplete.	
<b>Presentation</b> - Verbal (volume, tone, pace, fillers, etc.) - Non-Verbal (gestures, posture, eye contact, etc.) - Openness (defensiveness, argumentativeness, etc.)	It was very easy to understand without distracting mannerisms.	It was mostly easy to understand without distracting mannerisms.	It was usually easy to understand with few distracting mannerisms.	It was frequently difficult to understand with some distracting mannerisms.	It was very difficult to understand with noticeable distracting mannerisms.	
<b>Overall (Ave.)</b>						