Technical Progress and Project Management Rubric (Ver. 2023-08-27)

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| **Criteria** | **Meets Expectations1.0** | **Satisfactory0.5** | **Failure0.0** | **Score** |
| **Technical and Project Management Tasks*** For each week, at least one S.M.A.R.T task (or subtask) is defined.
 | Always | Sometimes | No evidence |  |
| **Technical Content and Project Relevance**- Technical contributions and/or relevant background information are provided. - The information obtained is relevant to the project. - Team member highlights how the information relates to the project, and how it will contribute to advancing the project. | Always | Sometimes | No evidence, or contribution is not technical. |  |
| **Clarity of Engineering Documentation**- Provides a clear explanation of the technical information so that it is readily understood.- Team member demonstrates an understanding of the technical info (vs. providing URL or reference link only). | Always | Sometimes | No contribution, or information cannot be understood |  |
| **Timeliness**- Tech contributions are made in a timely manner and help to advance the project.- Project management tasks are completed in a timely manner. | Always | Sometimes | No contribution, or completed too late to be useful |  |
| **Accessibility**- Team member documents each tech contribution, findings and relevance to the project in an EDN forum thread or in the repository. - URL or reference info is provided. | Multiple posts/ week | Single post each week | No evidence |  |
| Total |  |
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