Technical Progress and Project Management Rubric (Ver. 2023-08-27)

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| **Criteria** | | **Meets Expectations 1.0** | | **Satisfactory 0.5** | | **Failure 0.0** | | **Score** | |
| **Technical and Project Management Tasks**   * For each week, at least one S.M.A.R.T task (or subtask) is defined. | | Always | | Sometimes | | No evidence | |  | |
| **Technical Content and Project Relevance**  - Technical contributions and/or relevant background information are provided.  - The information obtained is relevant to the project.  - Team member highlights how the information relates to the project, and how it will contribute to advancing the project. | | Always | | Sometimes | | No evidence, or contribution is not technical. | |  | |
| **Clarity of Engineering Documentation**  - Provides a clear explanation of the technical information so that it is readily understood.  - Team member demonstrates an understanding of the technical info (vs. providing URL or reference link only). | | Always | | Sometimes | | No contribution, or information cannot be understood | |  | |
| **Timeliness**  - Tech contributions are made in a timely manner and help to advance the project.  - Project management tasks are completed in a timely manner. | | Always | | Sometimes | | No contribution, or completed too late to be useful | |  | |
| **Accessibility**  - Team member documents each tech contribution, findings and relevance to the project in an EDN forum thread or in the repository.  - URL or reference info is provided. | | Multiple posts/ week | | Single post each week | | No evidence | |  | |
| Total | | | | | | | |  | |
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