Technical Progress and Project Management Rubric (Ver. 2023-08-27)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Student:** |  | **Reviewer:** |  | **Date:** |  |
| **Criteria** | **Meets Expectations1.0** | **Satisfactory0.5** | **Unacceptable0.0** | **Score** |
| **Technical and Project Management Tasks*** For each week, at least one S.M.A.R.T task (or subtask) is defined.
 | Always | Sometimes | No evidence |  |
| **Technical Content and Project Relevance**- Technical contributions and/or relevant background information are provided. - The information obtained is relevant to the project. - Team member highlights how the information relates to the project and how it will contribute to advancing the project. | Always | Sometimes | No evidence or contribution is not technical. |  |
| **Clarity of Engineering Documentation**- Provides a clear explanation of the technical information that is readily understood.- Team member demonstrates an understanding of the technical info (vs. providing URL or reference link only). | Always | Sometimes | No contributionor information cannot be understood |  |
| **Timeliness**- Tech contributions are made in a timely manner and help to advance the project.- Project management tasks are completed according to schedule. Justification is provided for tasks that are delayed. | Always | Sometimes | No contributionorcompleted too late to be useful |  |
| **Accessibility**- Team member documents each tech contribution, findings and relevance to the project in an EDN forum thread or in the repository. - URL or reference/citation is provided. | Multiple posts/ week | Single post each week | No evidence |  |
| Total | 5.00 |
|  |  | ***Click Ctrl-A and F9 to calculate the total.*** |