

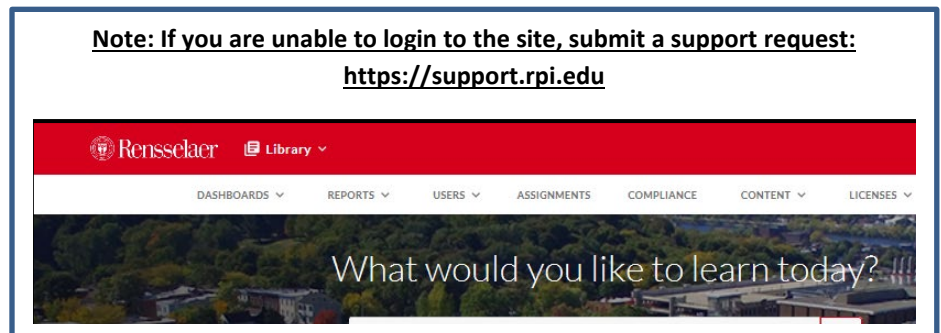
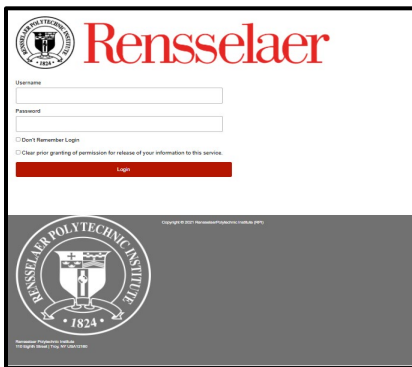


Rensselaer

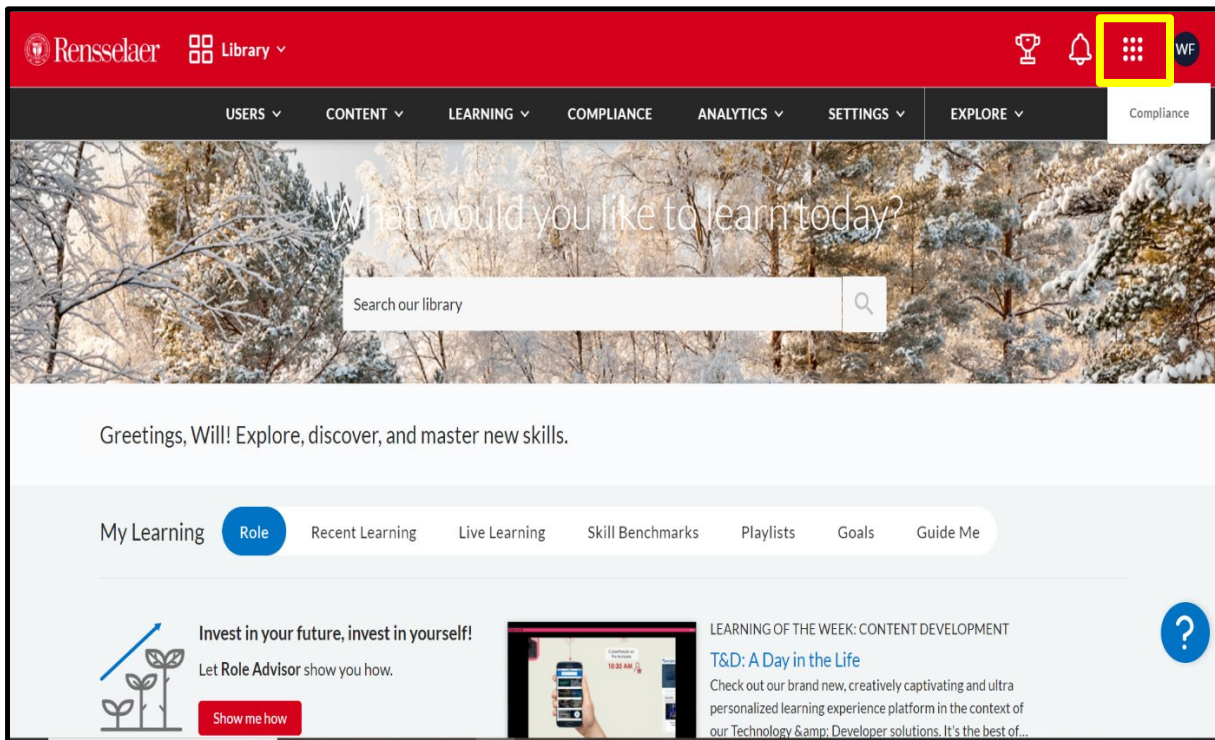
Rensselaer Manufacturing and Prototyping Lab Safety Orientation in Percipio Login and Completion Instructions

Step #1: Go to <https://rpi.percipio.com> (Also available from RPI Info page)

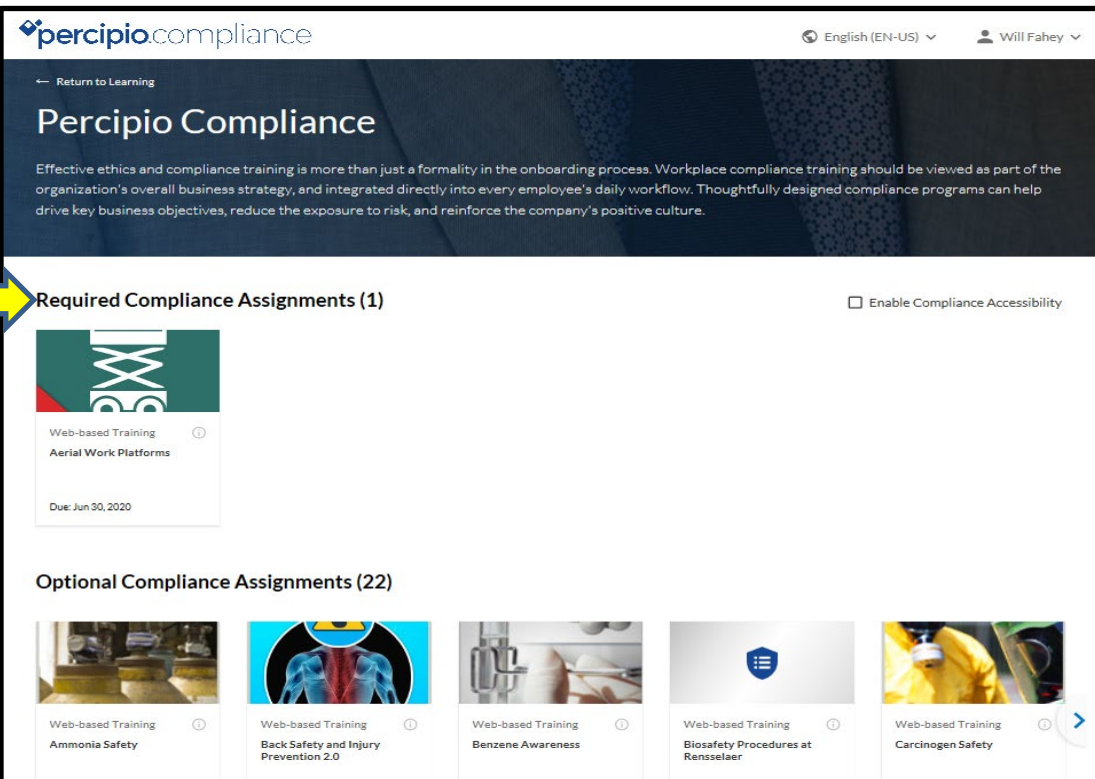
Use your RCS credentials and DUO App to login through the “single sign on” feature of Percipio.



Step #2: Once you are logged into Percipio, select the “Compliance” app from the dotted grid in the right hand corner of your screen

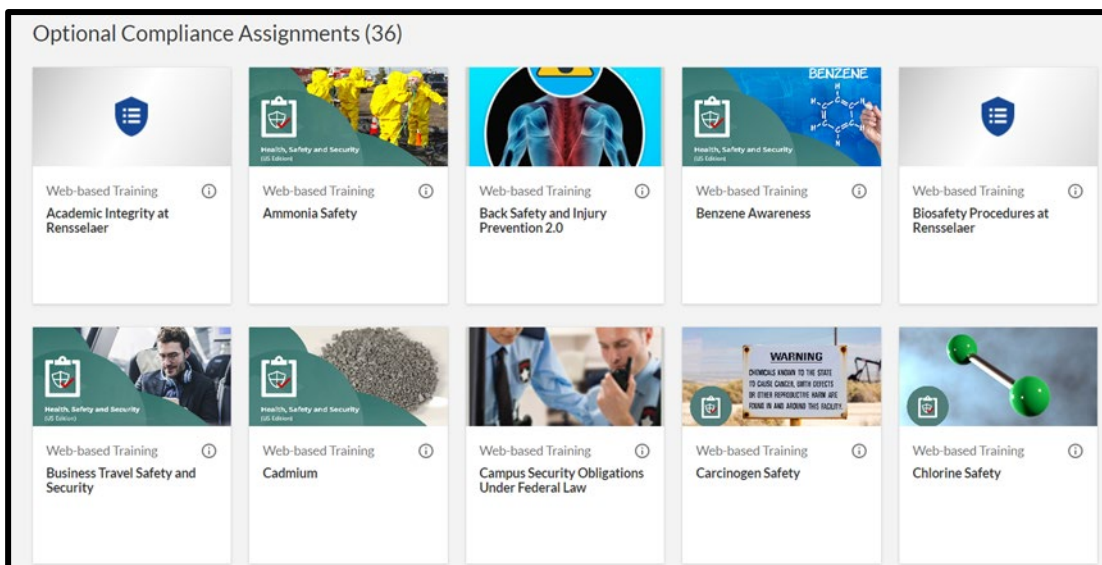


Step #3: You are now in Percipio Compliance. You will most likely see two carousels. The top carousel contains compliance courses that are “assigned” to you and require completion. You should see the “Rensselaer Manufacturing and Prototyping Laboratories-Safety Orientation-4.0” listed here.



The screenshot shows the Percipio Compliance dashboard. At the top, there is a header with the Percipio Compliance logo, a language dropdown set to English (EN-US), and a user profile for Will Fahey. Below the header is a navigation link "Return to Learning" and a main heading "Percipio Compliance" with a descriptive paragraph. A yellow arrow points to the "Required Compliance Assignments (1)" section, which contains a single card for "Web-based Training: Aerial Work Platforms" with a due date of Jun 30, 2020. Below this is the "Optional Compliance Assignments (22)" section, which displays a carousel of five training cards: "Ammonia Safety", "Back Safety and Injury Prevention 2.0", "Benzene Awareness", "Biosafety Procedures at Rensselaer", and "Carcinogen Safety".

Step #4: If you don't see the module there, don't panic! The bottom carousel (**Optional Compliance Assignments**) contains compliance courses that may be required of you based on your specific work on campus. Scroll down the carousel to find “Rensselaer Manufacturing and Prototyping Laboratories-Safety Orientation-4.0” module and simply launch it from there. The modules are listed in alphabetical order.



The screenshot shows the "Optional Compliance Assignments (36)" section of the Percipio Compliance dashboard. It displays a grid of 10 training cards in two rows. The first row includes: "Academic Integrity at Rensselaer", "Ammonia Safety", "Back Safety and Injury Prevention 2.0", "Benzene Awareness", and "Biosafety Procedures at Rensselaer". The second row includes: "Business Travel Safety and Security", "Cadmium", "Campus Security Obligations Under Federal Law", "Carcinogen Safety", and "Chlorine Safety". A yellow arrow points downwards from the right side of the grid.

Step #5: If you do not find your course in either carousel, check your “Training History” which is accessed from the drop down menu from your name in the top right hand corner of the page-you may have already completed the compliance course and not need to retake it at this time.

Compliance History

Content	Type	Completed	
Responding to an Active Shooter-Rensselaer Polytechnic Institute Version	Web-based Training	Jan 16, 2019	Certificate
Global Safety Short: Asbestos Awareness	Web-based Training	Jan 02, 2019	Certificate
Global Safety Short: Electrical Safety Principles	Web-based Training	Jan 02, 2019	Certificate
Global Safety Short: Ergonomics for Safety	Web-based Training	Jan 02, 2019	Certificate
Global Safety Short: Slips, Trips, and Falls	Web-based Training	Jan 02, 2019	Certificate
Bloodborne Pathogens Impact: Controls That Reduce or Eliminate Transmission	Web-based Training	Dec 18, 2018	Certificate
Employment Eligibility Verification-Rensselaer Polytechnic Institute Version	Web-based Training	Dec 17, 2018	Certificate

Click "Certificate" and show the completion certificate.

Note: If you experience any performance issues with the content, such as browser irregularities, content that will not launch, audio problems, etc. you should utilize the “Help” function which can be accessed at the bottom of the screen.

percipio.compliance

English (United States) (EN-US) Will Fahey

Web-based Training: Radiation Safety

Web-based Training: Radiation Safety for Non-Radiation Workers-1.0

Web-based Training: Rensselaer Manufacturing and Prototyping Laboratories-...

Learning Program: Rensselaer's Laboratory Safety Series

Web-based Training: Rensselaer's Bioresearch Core Facility: General Orientation

Web-based Training: Responding to a Hostile Intruder-Rensselaer Polytechnic...

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