Technical Progress and Project Management Rubric (Ver. 2023-01-21)

Student:		Reviewer:		Date:	

Criteria	Exceeded 20	Met 1 ~19	Unacceptable 0	Score
Technical and Project Management Tasks - For each week, at least one S.M.A.R.T task (or subtask) is defined.	Always	Sometimes	No evidence	
Technical Content and Project Relevance - Technical contributions and/or relevant background information are provided. - The information obtained is relevant to the project. - Team member highlights how the information relates to the project and how it will contribute to advancing the project.	Always	Sometimes	No evidence or contribution is not technical.	
Clarity of Engineering Documentation - Provides a clear explanation of the technical information that is readily understood. - Team member demonstrates an understanding of the technical info (vs. providing URL or reference link only).	Always	Sometimes	No contribution or information cannot be understood	
Timeliness - Tech contributions are made in a timely manner and help to advance the project. - Project management tasks are completed according to schedule. Justification is provided for tasks that are delayed.	Always	Sometimes	No contribution or completed too late to be useful	
Accessibility - Team member documents each tech contribution, findings and relevance to the project in an EDN forum thread or in the repository. - URL or reference/citation is provided.	Multiple posts/ week	Single post each week	No evidence	
			Total (Max 100)	